

June 4, 2020

Concerned,

I'm submitting River Jim field trip request forms for board approval for the summer 2020 in anticipation of possible COVID-19 restrictions being lifted by the end of July. If they are not, or we are not able to meet current restriction criteria for the safety of all participants, River Jim field trips would be cancelled. School board approval for all overnight trips are required so that approval must be secured now—by the time we learn of restrictions being lifted it would likely be too late.

Best Regards,

Bill Shively

# Willows Unified School District

## Student Educational Field Trip Activity Request Form

(Complete and turn into Principal TWO WEEKS prior to scheduled activity)

**Date(s) of Activity:**

July 20, 21, 22 2020

**Departure Time:** 10:00 AM

**Termination Time:** 6:00 PM

**Specific Destination(s):**

Stony Gorge Reservoir or Butt Valley Reservoir

**Purpose of Field Trip:**

River Jim campout

**Number of Students:**

12-14

**Grade level(s)/Class:**

6-8

**School(s) Involved:** WIS

**Person in Charge:** Bill Shively

**Phone #:** (530) 518-0509

**Chaperones (including teachers):**

Lisa Williams (Lifeguard)  
Joe West + other invited teachers

**Provision for Meals:**

The River Jim menu - budget \$500.-

**Estimated cost other than district transportation (specific breakdown)**

+ \$3,500.-

If district transportation for the field trip is required, complete a Vehicle Request Form and submit to the building principal with this form.

I understand that this field trip is part of the school's regular curriculum and that all school rules and district policies will be in effect during the entire trip.

Teacher's Signature William Shively Date 6-4-2020

Principal Approval [Signature] Date 6/4/2020

# Willows Unified School District

## Student Educational Field Trip Activity Request Form

(Complete and turn into Principal TWO WEEKS prior to scheduled activity)

**Date(s) of Activity:**

August 3, 4, 5

**Departure Time:** 10:00 AM

**Termination Time:** 6:00 PM

**Specific Destination(s):**

Engleknight Reservoir or Stony Gorge Reservoir

**Purpose of Field Trip:**

River Jim campout

**Number of Students:**

12-14

**Grade level(s)/Class:** 6-8

**School(s) Involved:** WIS

**Person in Charge:** Bill Shively

**Phone #:** (530) 518-0509

**Chaperones (including teachers):**

Lisa Williams (lifeguard)

Mr. West + other invited teachers

**Provision for Meals:** River Jim menu

**Estimated cost other than district transportation (specific breakdown)**

\$ + \$3,500.-

If district transportation for the field trip is required, complete a Vehicle Request Form and submit to the building principal with this form.

I understand that this field trip is part of the school's regular curriculum and that all school rules and district policies will be in effect during the entire trip.

Teacher's Signature William Shively Date 6-4-2020

Principal Approval [Signature] Date 6/4/20